

# Examinations For Other Institutions Facilitation and Invoice Agreement



THIS AGREEMENT IS APPLICABLE FOR 12 MONTHS FROM **1st January 2017 until 31st December 2017**

## Facilitation of Examinations for Other Institutions

The Terms and Conditions of Examinations for Other Institutions are available on Curtin University's website;

<http://examinations.curtin.edu.au/students/efoi.cfm>

By ticking this box you confirm that you have read and understand Curtin University's Terms and Conditions for Examinations for Other Institutions

In addition;

- Curtin University does not collect individual payments from students but will issue a Tax Invoice to the home institution that requested the examinations to be facilitated
- The Tax Invoice must be paid within 30 days of the date of invoice
- Should your Institution operate under a Purchase Order system, you must provide the Purchase Order Number below and attach a copy of the Purchase Order

## Invoice Details

Institution Name	<input type="text"/>		
Australian Business Number	<input type="text"/>		
Contact Person (who the invoice should be addressed to)	<input type="text"/>		
Department	<input type="text"/>		
Telephone Number	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fax Number	<input type="text"/>	<input type="text"/>	<input type="text"/>
Email address	<input type="text"/>		
Street Address	<input type="text"/>		
	<input type="text"/>		
Postal Address	<input type="text"/>		
	<input type="text"/>		
Purchase Order Number (if you operate under a Purchase Order System)	<input type="text"/>		
Signatory (Printed Name)	<input type="text"/>		
Position Title	<input type="text"/>		
Signatory (Signature)	<input type="text"/>	Date	<input type="text"/>